

Regular Meeting Board of Trustees Minutes  
September 30, 2024 | 6:30-7:45 PM | Conf C

Meeting Purpose: Overall JCHC Update

Leader: Merlin Miller

Facilitator: Bryan Hunger

Recorder: Nanette Everly

Grant Landon, DO, RHC Family Practice, provided board education by giving an introduction of himself and his background including interests, hobbies, and medical specialties.

The Regular Meeting of the JCHC Board of Trustees was called to order at 6:30 PM by Merlin Miller, Chair.

Connect to Purpose – Bryan read a comment from an ER patient.

Mr. Miller asked for approval of the consent agenda and minutes from 9/9/24. Mr. Keller moved to approve the consent agenda & minutes. **Motion carried unanimously.**

Mr. Miller opened the floor for public comment. Beth Zielinski, MD, had submitted a Request to Speak to the Board last week and was allowed to present her concerns about her contract and employment.

Mr. Miller asked for the Medical Staff report. Dr. Marovets explained there are no credentialing approvals needed this month.

Brent explained the August 2024 and FY25 statistics and financials. There was a net income of \$3,067,304 for the month and \$3,444,158 for FY25. Debt Service Coverage is at 2.69 and Days Cash on Hand is at 108.75. Showed slides of net operating performance including income statement and balance sheets. We had a positive net income FY25 of 24.2.0%.

Brent asked for the annual approval of two (2) resolutions and a policy:

- To approve possible banking facilities we currently use or could use as needed. They are Iowa State Bank, Libertyville Savings Bank, Edward Jones, Midwest One Bank, Pilot Grove Savings Bank, Washington State Bank, Community 1<sup>st</sup> Credit Union and UMB Banking. Mrs. Greeson moved to approve these banking facilities. **Motion carried unanimously.**
- To approve those people authorized to make investment transactions for JCHC. They are Board Secretary/Treasurer, CEO and CFO. Mr. Keller moved to approve these authorizations. **Motion carried unanimously.**
- To approve Municipal Securities Disclosure policy. Mrs. Greeson moved to approve the annual review of this policy. **Motion carried unanimously.**

FY25 Capital Request – These are additional things that were not included in the budget as they were unknown at that time and some are for our new general surgeon. The total is \$155,875. Mrs. Parker moved to approve the additional capital funds. **Motion carried unanimously.**

Bryan gave JCHC Updates:

- Spark Initiative – Employee Experience
  - Student Loan Assistance Program – Communications have gone out to all staff and the committee is handling it now. Will give an update on how it went in January.

- Trailblazers training the end of October for all staff. Employee Standards of Performance have been updated to the SPARK Standards of Behavior. Next board meeting, if you are willing, we will ask the board to also commit to these standards.
- Spark Initiative – Patient Experience
  - General Surgery onboarding Dr. Ortell started last week with orientation and all this week full clinic schedule. Then next week surgeries have started being scheduled on Tuesdays and Wednesdays, with clinic days being Mondays & Fridays, and a day off on Thursdays.
  - Orthopedic Satellite Clinics – this was investigated and we did not find a need from any surrounding facilities.
  - Retail Pharmacy Plans – Have been working with our auditor to look at different options. Also now going to look at another source for some information.
  - The team is focusing on positive communication and specifically Listening
  - Community Team has been working on the Health Fair this Saturday.
- 2025 Employee Benefit Plan – Insurance plan options for staff will not change. We only have 8 months of data on the new plan so can't really determine what changes might be needed. Will look at the premiums just to make sure we are in line. Brent explained a MEWA domestic compliance issue and how the MEWA can fix it.
- Medical Staff Bylaws, Rules and Regulations were emailed with the agenda for annual review/approval. There were a few minor changes made. Bryan explained those including the wording of the specialty call section. Also removed autopsies as those are no longer done here and updated some wording. Mrs. Parker moved to approve the JCHC Medical Staff Bylaws, Rules & Regulations. **Motion carried unanimously.**

Mr. Miller gave the Chair report – He announced that Bob has indicated he would like to retire from the board within the next 6 months. We have appreciated his help and openness to exploring new ideas over the years. We will miss his 32 years of experience.

Mrs. Greeson moved to adjourn the regular meeting. **Motion carried unanimously.**

Joneane Parker  
Secretary/Treasurer

**Meeting Participants:**

Members present were Merlin Miller, Joneane Parker, Julie Greeson, Angie Atwood, and Bob Keller. Also present were Bryan Hunger; Brent Feickert; Curtis Smith; Tim Belec; Dr. Marovets; and Nanette Everly. Also Beth Hothan-Zielinski, MD, Sharon Bortz, and Art Greenig III.

Excused: Greg Hanshaw and Joe Stever

**Next Meeting Date: Monday, November 4, 2024 | 6:00 PM – Meal 5:30 PM | Conf Room C**