

**REGULAR MEETING
JEFFERSON COUNTY HEALTH CENTER BOARD OF TRUSTEES
HELD ON JUNE 7, 2021**

The Regular Meeting of the Jefferson County Health Center Board of Trustees was called to order at 6:30 PM by Merlin Miller, Chair. Those members present in person were Merlin Miller, Julie Greeson, Trent Hammes, Greg Hanshaw, Bob Keller, Joneane Parker, and Renee Rebling. Present via Zoom was Dr. Harris. Also present were Bryan Hunger, CEO; Larry Peach, CFO; Jacque Bookin-Nosbisch, CNO; Curtis Smith, COO; Nanette Everly, Board/Med Srvcs Mngr.

Connect to Purpose – Bryan read a few patient comments.

Mr. Miller asked for approval of the consent agenda and minutes from 5/3/21. Mr. Hanshaw moved and Mrs. Greeson seconded the approval of the consent agenda & minutes. **Motion carried unanimously.**

Mr. Miller opened the floor for public comment. There was no one in attendance.

Mr. Miller asked for the Medical Staff report. Dr. Harris reported on 2 Resignations – Lucy Evergreen, LISW, AHP (Optimae) and Shawnee Kellison, ARNP, AHP (Rheumatology). These do not need approval.

Larry explained the April 2021 and FY21 statistics and financials. There was a net income of \$109,851 for the month and (\$15,193) for FY21. Days cash on hand 142.80. Debt Service is at 1.23. Larry presented a PowerPoint showing revenue and expenses for April 2021 and FY21 with comparisons to prior year and budget. Have not heard anything from SBA about PPP Loan. Cares funds – feds are looking at extending reporting deadline from July 31 to December 31 but nothing confirmed yet. We will continue to work on our reports. As things are confirmed, we will update finance committee on details.

FY22 Operating and Capital Budgets were discussed. The following assumptions were used for the Operating Budget:

- Budgeted of up to a 3% salary increase
- Budgeted 4% increase in all charges (still puts us below peer group and statewide averages).

Operating statement shows a negative operating margin of (\$947,632) with a positive total margin of \$300,240. All loan covenants are met. Numbers also show a decrease in cash/cash equivalents by (\$1,292,918). Capital Budget shows proposed purchases totaling just under \$2.5M. Showed power point of stats for FY22 projections and FY21 annualized. After discussion, Mr. Keller moved and Mr. Hanshaw seconded to approve the FY21 Budgets. **Motion carried unanimously.**

Mr. Miller asked for the CEO's report. Mr. Hunger explained:

- After discussion, Mrs. Parker moved and Mrs. Greeson seconded the annual approval of the Quality Improvement Plan.
- After discussion, Mrs. Greeson moved/Mrs. Parker seconded to approve Credentialing Process Policy. **Motion carried unanimously.**
- Board/Trustees Confidentiality Policy was handed out for the annual signature update.
- Gastro physician has given us notice of needing to resign due to health reasons.
- Ortho surgeon update.
- Med Surg visitor restrictions have been lifted and hours will now be 7 AM-9 PM. Continue discussions on easing other restrictions.

- Easement purchase discussion. Update on changes to Hwy 1 from Fillmore to Libertyville Road. Looking to start in 2023 with preliminary details being taking care of now. We have been given an offer of \$12,145 for an easement purchase on a small part of our corner to accommodate the round-about. Have confirmed with our attorney we do not need a public hearing for this type of purchase. Mrs. Rebling moved and Mrs. Greeson seconded to approve this easement purchase. **Motion carried unanimously.**
- IHA PAC information handed out. JCHC goal is \$1,125.

Mr. Miller gave the Chair report – No report this month.

Mr. Keller moved and Mr. Hammes seconded to adjourn the meeting into closed session for the quarterly QI report under Iowa Code Section 21.5.1(1). **Motion carried unanimously.**

After coming out of closed session, Mr. Hanshaw moved and Mrs. Rebling seconded to approve the QI report. **Motion carried unanimously.**

Mrs. Greeson moved and Mr. Hammes seconded to adjourn the regular meeting. **Motion carried unanimously.**

Next regular board meeting Tuesday, July 6, 2021 at 6:30 PM.

Joneane Parker
Secretary/Treasurer