

Regular Meeting Board of Trustees Minutes
October 2, 2023 | 6:30-8:15 PM | Conf C

Meeting Purpose: Overall JCHC Update

Leader: Merlin Miller

Facilitator: Bryan Hunger

Recorder: Nanette Everly

The Regular Meeting of the JCHC Board of Trustees was called to order at 6:30 PM by Merlin Miller, Chair.

Connect to Purpose – Bryan read a patient survey comment.

Mr. Miller asked for approval of the consent agenda and minutes from 9/11/23. Mrs. Greeson moved and Mr. Keller seconded the approval of the consent agenda & minutes. **Motion carried unanimously.**

Mr. Miller opened the floor for public comment. There was no one in attendance.

Mr. Miller asked for the Medical Staff report. Dr. Gucilatar reported on an application for Ginger Torrez, ARNP, AHP (Locums Hospitalist). Mr. Keller moved and Mrs. Greeson seconded to approve the medical staff report. **Motion carried unanimously.**

Brent explained the August 2023 and FY24 statistics and financials. There was a net income of (\$287,262) for the month and (\$371,606) for FY24. Days cash on hand 72.67. Debt Service is at 0.9758. Showed slides of net operating performance including income statement and balance sheets as well as trend lines for expenses and revenue. Discussed where we are at, what are we missing, and what we can affect to gain revenue. Revenue Cycle Manager met with providers last week and went over denial reports as a group and each provider individually as they have been asking for. Employee engagement and patient satisfaction very important too.

Brent asked for the annual approval of two (2) resolutions and a policy:

- To approve possible banking facilities we currently use or could use as needed. They are Iowa State Bank, Libertyville Savings Bank, Edward Jones, Midwest One Bank, Pilot Grove Savings Bank, Washington State Bank, and UMB Banking.
- To approve those people authorized to make investment transactions for JCHC. They are Board Secretary/Treasurer, CEO and CFO.
- To approve Municipal Securities Disclosure policy.

Mr. Hanshaw moved and Mrs. Greeson seconded to approve these resolutions and policy. **Motion carried unanimously.**

Bryan gave JCHC Updates:

- FY24 Goals – will now review monthly instead of quarterly.
- Radiology Transition Update – Curtis reported we are on track for Go-Live on 10/10/23. Testing has started but full testing will be done after go-live. Radiology Partners medical director was here for the recent medical staff meeting and that went very well. Transfer of data going well.
- After discussion, Mrs. Parker moved and Mrs. Greeson seconded the annual approval of the Assessment & Performance Improvement Plan. **Motion carried unanimously.**
- After discussion, Mr. Hanshaw moved and Mrs. Parker seconded the annual approval of the Risk Management Plan. **Motion carried unanimously.**
- After discussion, Mr. Keller moved/Mrs. Atwood seconded to approve Credentialing Process Policy. **Motion carried unanimously.**
- Data Breach – IT working on the investigation with OCR and True North. True North has done a risk assessment and vulnerability scan with final report coming 10/18/23.
- The CMS requirement to ask about identity at registration will begin for us in RHC on 10/9/23, then we will move out to other registration areas. Also looking at MyChart to see what we can do. This question will only be asked once and not appear again.
- Exploring options for a retail pharmacy.
- Walk-In Clinic hours being reviewed for possible changes. Have hired a current PRN ARNP to start full time after the first of the year.
- MEWA employee health insurance updates – info to staff mid October.
- JoEllen may virtually attend a board meeting yet this year to discuss details of a lawsuit.
- HE CEO has been hired for one more year before she retires. As board chair he will be involved with the search committee to replace her.
- Have discovered that the recent past ambulance service staff have breached/copied the door cards they were given to access ER and MS. We are investigating this incident and will handle appropriately.
- We have some concerns with our current reference lab.

Mr. Miller gave the Chair report – No report this month.

Mrs. Greeson moved and Mrs. Atwood seconded to adjourn the regular meeting. **Motion carried unanimously.**

Joneane Parker
Secretary/Treasurer

Meeting Participants:

Members present were Merlin Miller, Greg Hanshaw, Joneane Parker, Angie Atwood, Julie Greeson, Bob Keller, and Joe Stever. Also present were Bryan Hunger; Brent Feickert; Curtis Smith; Jacque Bookin-Nosbisch; Tim Belec; Nanette Everly; and Dr. Gucilar. Others present were Jill Kordick and Eric Banda.

Next Meeting Date: Monday, November 6, 2023 | 6:30 PM | Conf Room C