

Regular Meeting Board of Trustees Minutes  
June 5, 2023 | 6:45-8:45 PM | Conf C

Meeting Purpose: Overall JCHC Update

Leader: Merlin Miller

Facilitator: Bryan Hunger

Recorder: Nanette Everly

Board Education – Joann Timm, Revenue Cycle Manager, and Theresa Dunkin, AR Supervisor, presented education on the Revenue Cycle process.

The Regular Meeting of the JCHC Board of Trustees was called to order at 6:45 PM by Merlin Miller, Chair.

Connect to Purpose – Bryan explained some morale boosting things one of our providers has been doing.

Mr. Miller asked for approval of the consent agenda with the change of moving the FY24 Budget approval to July and minutes from 5/1/23. Mrs. Greeson moved and Mr. Stever seconded the approval of the consent agenda & minutes. **Motion carried unanimously.**

Mr. Miller opened the floor for public comment. There was no one in attendance.

Mr. Miller asked for the Medical Staff report. Dr. Gucilar reported on applications for Emily Helling, PA, AHP (ORHC Ortho); Michelle Davis, ARNP, AHP (locums hospitalist); Richard Curtis, MD, Active (RHC); and Grant Landon, DO, AHP (RHC). Mr. Keller moved and Mrs. Parker seconded to approve the medical staff report. **Motion carried unanimously.**

Brent explained the April 2023 and FY23 statistics and financials. There was a net income of (\$99,094) for the month and \$222,065 for FY23. Days cash on hand 90.56. Debt Service is at 1.25. Showed slides of net operating income and net income. AR days will now include Enterprise AR going forward and a clearinghouse change should help keep our days low. Overall April was a down month. Discussed Debt Service covenant and the UMB waiver fee. Also, how we will be able to maintain our requirement through the end of the fiscal year. We will be putting a hold on capital purchases until at least September.

Discussed completely new budget process for FY24 so this is taking longer than we expected but it will be better going forward. Also changes in charge codes out of Epic. Out of 12,000 lines, we have made changes to 1,200 Charge Master lines. This will help automate our current system and make things easier in the future. Approval will be at July's board meeting.

Bryan gave JCHC Updates:

- Handed out confidentiality policy that the board signs annually.
- Ambulance Service Update – Previously, we agreed to donate our portion of the ambulance trucks and also continue the tax levy for the 1<sup>st</sup> year to help with start up. The county has now asked us and the city how much we planned to pay on new truck. This was not part of our understanding and we even lowered our tax asking for that reason. We will be discussing at the ambulance meeting tomorrow. Board agrees we will not be paying anything towards a new truck. However, we will still pay our annual \$30,000 for the next fiscal year. We have also been helping with background checks, physicals and staff time.
- Radiology services update – We have chosen to go with Radiology Partners. They are a national group but our closest office site is the Quad Cities. There will be an overlap in time to make sure things are running smoothly. We will have to invest in a PACS system. They have also agreed to help us recruit a radiologist to JCHC.

- MEWA (Multiple Employer Welfare Arrangement) update on self insured health plan. There are 15 hospitals looking at this option. We have had meetings with Assured Partners. The expectation is to decrease our costs over time. We have to have a letter of intent submitted by June 8, 2023. Then framework details can be worked out.
- Iowa Legislative Review since the session has ended. Two things that helped Iowa hospitals were the Tort Reform bill being passed as well as the Rural Emergency Hospital (REH) status. CON was still on the list and got closer but did not pass.
- IHA has been working on Medicaid Direct Payment process. The state has submitted an application and should know in July. If approved this could mean \$1.3B for State of Iowa. Quality components will also be a requirement.
- Recent IHA meeting explained that there are 4,000 open nursing position in Iowa and 10,000 job openings overall in Iowa hospitals.
- Fairfield Housing Task Force has completed their survey and provided recommendations. It does show we are short on housing.
- Have had a security breach on our network. This will not affect Epic patients records but internal department files. We have contacted our insurance company and it is being investigated by an external company.
- Employee Satisfaction Survey results are back. We had a response rate of 72.8% with an engagement rate of 67% and a satisfaction score of 3.87.

Mr. Miller gave the Chair report – No report this month.

Mrs. Greeson moved and Mr. Hanshaw seconded to adjourn the meeting into closed session for the quarterly QI Report under Iowa Code Section 21.5.1 (l). Motion carried unanimously.

Mr. Keller moved and Mrs. Greeson seconded to adjourn the closed session. Motion carried unanimously.

After coming out of closed session, Mr. Stever moved and Mrs. Greeson seconded to approve the quarterly QI Report. Motion carried unanimously.

Mrs. Greeson moved and Mrs. Atwood seconded to adjourn the regular meeting. Motion carried unanimously.

Joneane Parker  
Secretary/Treasurer

Meeting Participants:

Members present were Merlin Miller, Greg Hanshaw, Joneane Parker, Julie Greeson, Bob Keller, Angie Atwood, and Joe Stever. Also present were Bryan Hunger; Brent Feickert; Jacque Bookin-Nosbisch; Nanette Everly; Max Gucilatar, MD.

Excused:

**Next Meeting Date: Monday, July 11, 2023 | 6:30 PM | Conf Room C |**