

Regular Meeting Board of Trustees Minutes
July 10, 2023 | 6:30-8:30 PM | Conf C

Meeting Purpose: Overall JCHC Update

Leader: Merlin Miller

Facilitator: Bryan Hunger

Recorder: Nanette Everly

The Regular Meeting of the JCHC Board of Trustees was called to order at 6:30 PM by Merlin Miller, Chair.

Connect to Purpose – Bryan read comments from patient surveys.

Mr. Miller asked for approval of the consent agenda and minutes from 6/5/23. Mr. Keller moved and Mrs. Greeson seconded the approval of the consent agenda & minutes. **Motion carried unanimously.**

Mr. Miller opened the floor for public comment. There was no one in attendance.

Mr. Miller asked for the Medical Staff report. Nanette reported on applications for Andrew Friessen, DO, Active (Ortho), and Matt Bednarchik, CRNA, AHP (BAG). Mrs. Greeson moved and Mrs. Parker seconded to approve the medical staff report. **Motion carried unanimously.** FYI Resignations: Heather Clarson, ARNP, ARHP (Hospitalist); Stephen Cox, MD, Courtesy-ER; and Shayla Rae, ARNP, AHP (ORHC OB/Gyn)

Brent explained the May 2023 and FY23 statistics and financials. There was a net income of \$58,075 for the month and \$280,140 for FY23. Days cash on hand 94.14. Debt Service is at 1.29. Passed out information showing net operating performance including income statement and balance sheets. AR days are up but working on this. Overall May was a good month.

FY24 Operating and Capital Budgets were discussed. Brent explained the new process starting with reviewing charges, which will increase an average of 4.05%. A 2% salary increase was budgeted. Supply expenses are expected to increase around 3.14% according to our GPO. Loan covenants are close to the requirement but we are hoping to meet them by year end. The FY24 projection ends up at (\$1,874,135) and FY23 annualized at \$305,608. Also keep in mind that there is approximately \$1M revenue we lost during FY23 and have not recovered including Ophthalmology. We will be bringing on 4 new physicians this summer. Expect contractals to also be up in FY24. Capital Budget shows proposed purchases totaling just over \$1.7M. Mrs. Parker moved and Mr. Hanshaw seconded to approve these budgets as presented with the follow through by the Leadership Team of plans as outlined. **Motion carried unanimously.**

Bryan gave JCHC Updates:

- Foundation approved several items from their grant donations – Little Pantry will be placed on JCHC campus in memory of Dr. Heitsman; a digital way-finding map at front entrance; and funds toward a Sherlock PIC system.
- IHA PAC donation forms were handed out for anyone interested in donating.

- Bargain Box is closing 8/31/23. Manager retiring end of September.
- Ambulance Service update – meeting scheduled next week. We are still supporting them as we can to get set up. We do have a meeting this week with their director Brian.
- Radiology Services Update – Curtis reported that contracts have been signed with all parties.
- MEWA paperwork submitted – this is only for the medical side. However, effective 8/1/23 we will be moving from Cottingham & Butler to Assured Partners (formerly LMC) to also include dental, vision, and disability plans. This will begin 1/1/24 for employee plans.
- Operational change – we have done a successful trial of registering patients directly in Radiology. We will now start to look at other departments for this process change.
- Recent data breach – letters to go out to patients next week but will send an internal memo with same information first. Will also do a press release.
- Community AED's – we have around 88-89 that have been provided to different businesses/organizations. There has been a recall on the pads so we are working on where the responsibility lies for the upgrade and future issues.
- CMS has announced they are no longer requiring health care workers to have the COVID vaccination. It's recommended but not required. We will be getting more details to see how we want to proceed since we currently require this.
- CMS has also announced that they will be requiring gender identity questions for patients. Still getting more details from CMS so we can see what we need to do for our own process.
- Administration security concern last week – explained a couple of safety changes. Still evaluating the situation.
- Next month we will review the 2023 year end goals and go over the goals for FY24.

Mr. Miller gave the Chair report – No report this month.

Mrs. Greeson moved and Mrs. Parker seconded to adjourn the regular meeting. **Motion carried unanimously.**

Joneane Parker
Secretary/Treasurer

Meeting Participants:

Members present were Merlin Miller, Greg Hanshaw, Joneane Parker, Julie Greeson, and Bob Keller. Also present were Bryan Hunger; Brent Feickert; Curtis Smith; Jacque Bookin-Nosbisch; Nanette Everly.

Excused: Angie Atwood and Joe Stever

Next Meeting Date: Monday, August 7, 2023 | 6:30 PM | Conf Room C