

JEFFERSON COUNTY AMBULANCE SERVICE AGENCY MEETING
Wednesday, October 19, 2022

The Jefferson County Ambulance Board special meeting was held at 2:00 PM in the JCHC Board Room with the following board members present: Julie Greeson, Dee Sandquist, and Elizabeth Estey(via phone). Also present: Bryan Hunger, CEO; Larry Peach, CFO; Nanette Everly, Board/Med Services Mngr; Staci Worley, ED Manager; Vanessa Willman; John Morrissey; and Judy Heisel, Josh Watson, and Chris Bodenstadt from Care Ambulance.

Julie opened the meeting at 2:00 PM.

Dee moved/Elizabeth seconded to approve the agenda. **Motion carried unanimously.**

Dee moved/Elizabeth seconded to approve the 7/20/22 and 8/30/22 meeting minutes. **Motion carried unanimously.** Elizabeth abstained as she was not present at this meeting.

No public in attendance.

Ambulance Service Update. Reports up through July, August, September 2022 were given confidentially to board members. Handed out report of total calls. Complete report of each call was emailed prior to the meeting. Julie asked about patient refusals – these are many time just a lift assist or cancelled en route as not needed. Elizabeth noted that we need to drop the patient address on the spreadsheet. Maintenance on both trucks are going fine – still waiting on brake parts at Fesler’s for 51. Josh also noted that we will need new front tires for 51 before long – he was asked to get a quote from Iowa Tire. Stryker carts quote – board has not received this yet - Judy has this and will send to Julie.

Larry handed out FY23 financials that showed actual numbers through September 2022. Nothing substantial has changed. FY23 estimated ending fund balance is \$25,210. He explained that the \$7,649 was insurance for the new EMS Director – Dr. Curtis. He also noted that the ambulance purchase was taken off. However, Julie said she will contact our last rep and see about a quote and/or getting on a list to get a truck since it takes so long now. Lastly, Larry reported that he is retiring as of 12/30/22.

Julie asked for other business – Information Sharing:

- Elizabeth explained that she is out of town for her job on Wednesdays and Thursdays – was it possible to move to a different day? Board discussed and decided on Tuesdays – these new dates will be sent to everyone.
- Board signed Confidentiality and HIPAA forms and the ambulance reports to the board will be modified to exclude addresses.
- Discussed budgets coming up for all 3 entities.

Bryan asked if there were any concerns for the ambulance service. Josh explained that the first responder groups are decreasing in numbers but not affecting anything at this point so far. New volunteers are hard to find with all the requirements and COVID has scared some people away.

Dee moved/Elizabeth seconded to adjourn meeting into closed session under Iowa Codes 21.5.1(l) and 21.5.1(c) for contract discussion. **Motion carried unanimously.**

Discussion topics included:

- Contract renewal – each board member will review the contract for any changes they might see and want discussed.

Dee moved and Elizabeth seconded to end the closed session. **Motion carried unanimously.**

Dee moved and Elizabeth seconded to adjourn the meeting. **Motion carried unanimously.**

Next regular meeting date is set for Tuesday, January 17, 2023 at 2:00 PM. However, a special close session meeting will be set up soon for contract negotiations. Meeting dates for 2023 will be changed to the following Tuesdays – January 17, April 18, July 18, and October 17.

Meeting adjourned at 3:25 PM.

Nanette Everly, Board/Medical Services Manager